

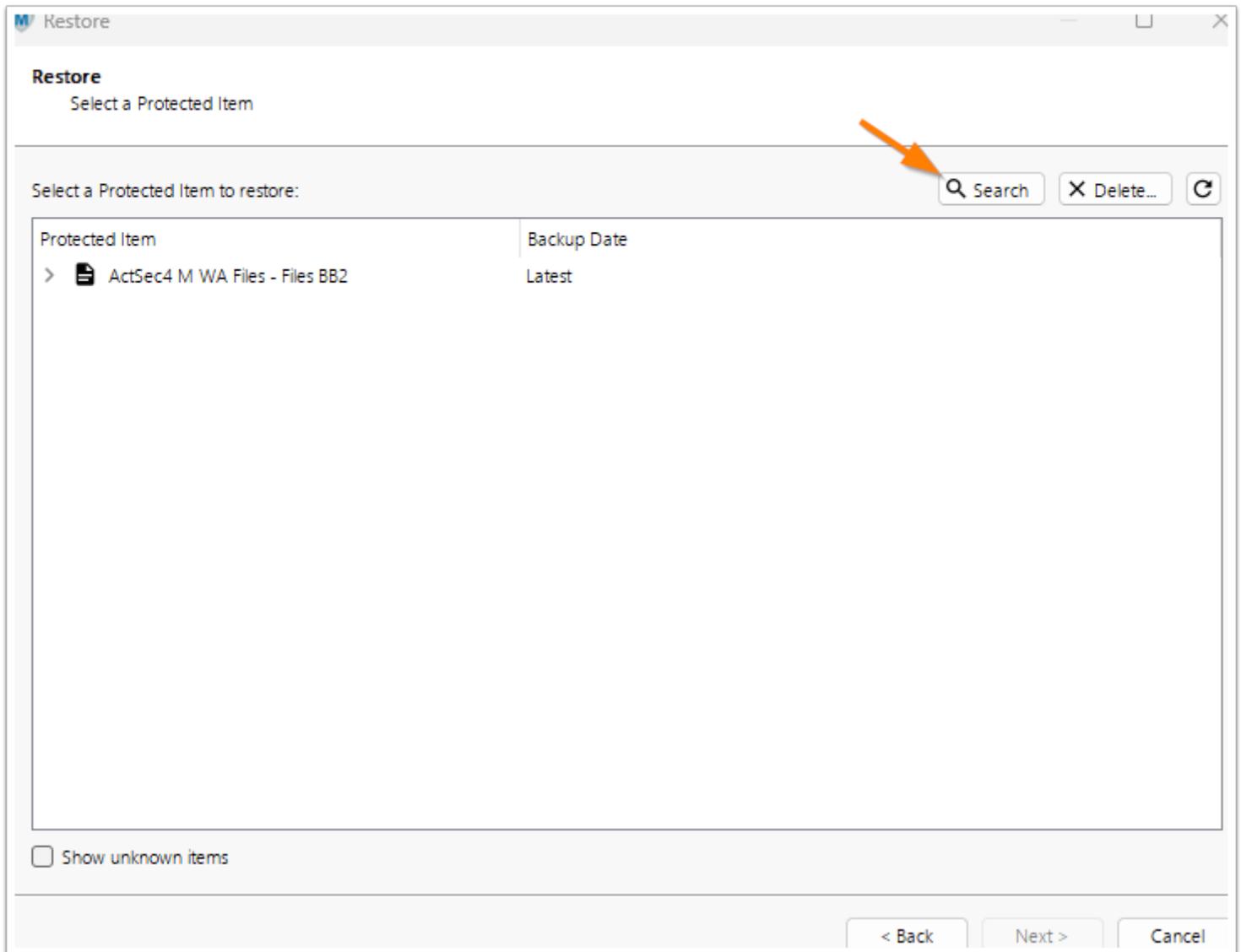
With MultiShields, you can find a missing file in backups that ran days or weeks earlier.

This works even for a file that is not missing, but you just don't know where it is.

Open MultiShields Backup and in the main window, click the Restore button (upper right)

## Click on Search

In the **Restore** window, click the **Search** button.



## Select snapshots

(1) In the **Select Snapshots** window, enter the **file name** or part of it. You do not need to know the exact name. You may choose an option to search for part of its name.

(2) Control-click on the date of each backup that you want to search (hold down Ctrl key and click with the mouse).

Why would you select multiple dates? Let's say a file was created on March 13 and was accidentally deleted or overwritten on March 15. You know the file existed and now it is missing. You don't remember the exact date it was created or deleted. By selecting multiple days, you can find the file.

**Select snapshots**  
Search for items within the selected snapshot(s)

Choose an option

Enter all or part of the file name

All of...  
Name begins with (case insensitive) 2026-03

2 Ctrl-click one or more dates

Snapshot	Modified
ActSec4 M WA Files - Files BB2	Latest
ActSec4 M WA Files - Files BB2	Wed Mar 18 03:19:38 2026
ActSec4 M WA Files - Files BB2	Tue Mar 17 03:13:13 2026
ActSec4 M WA Files - Files BB2	Mon Mar 16 03:16:37 2026
ActSec4 M WA Files - Files BB2	Sun Mar 15 03:12:43 2026
ActSec4 M WA Files - Files BB2	Sat Mar 14 03:14:40 2026
ActSec4 M WA Files - Files BB2	Fri Mar 13 03:11:33 2026
ActSec4 M WA Files - Files BB2	Thu Mar 12 03:17:06 2026
ActSec4 M WA Files - Files BB2	Wed Mar 11 03:21:05 2026
ActSec4 M WA Files - Files BB2	Tue Mar 10 03:16:05 2026
ActSec4 M WA Files - Files BB2	Mon Mar 9 03:11:05 2026
ActSec4 M WA Files - Files BB2	Sun Mar 8 03:13:15 2026
ActSec4 M WA Files - Files BB2	Sat Mar 7 03:21:18 2026
ActSec4 M WA Files - Files BB2	Fri Mar 6 03:12:10 2026
ActSec4 M WA Files - Files BB2	Thu Mar 5 03:11:05 2026
ActSec4 M WA Files - Files BB2	Wed Mar 4 03:16:29 2026
ActSec4 M WA Files - Files BB2	Sat Feb 28 03:16:23 2026
ActSec4 M WA Files - Files BB2	Fri Feb 27 03:11:46 2026

Click

< Back Search Cancel

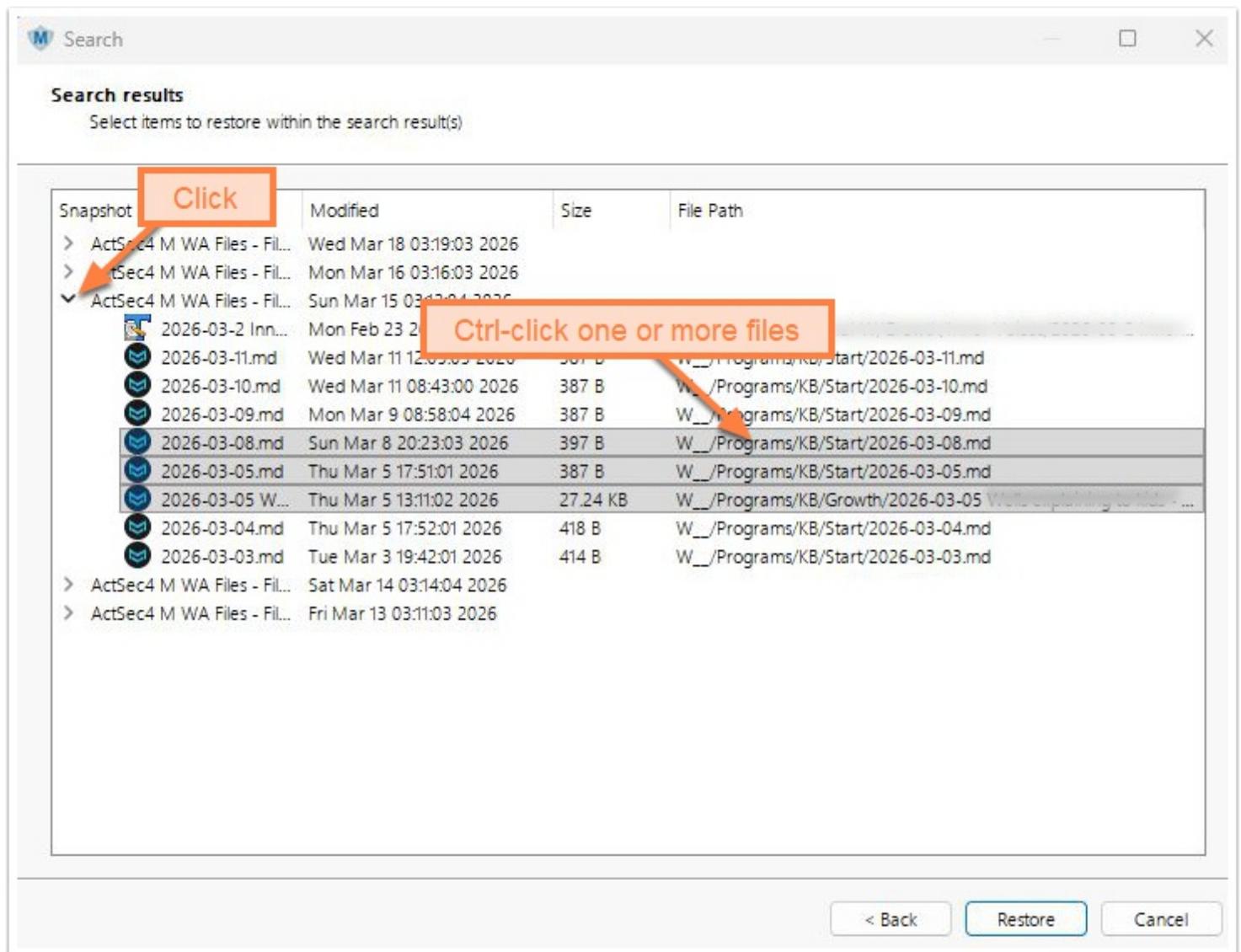
## Search results

Click the > icon to expand the **Search results** for one or more dates.

Ctrl-click on the file(s) you want to restore.

**Press Restore.**

After choosing a folder for the restored files, they will be restored into a folder tree in that folder.



## MultiShields Backup

MultiShields Backup employs advanced technology to back up and restore your files extremely efficiently.

After the first backup, later backups transfer only the new parts of new or changed files. A powerful database keeps track of all the small pieces that make up your files. Each backup checks the database and only backs up pieces that did not exist earlier.

This technology allows you to go back in time to find any file that existed on any day or days you select. MultiShields Backup does not have to display or restore anything more than what you tell it to find and what you want it to restore.

Detailed, illustrated guides are available at <https://securemyfirm.com/help>.

Please let me know if you have any questions or need any assistance.

Wells Anderson, J.D., CEO

SecureMyFirm Inc.

<https://securemyfirm.com>

Protecting you from computer disasters